### COMMUNITY FOUNDATION OF NORTH CENTRAL MASSACHUSETTS, INC.

#### FINANCIAL STATEMENTS

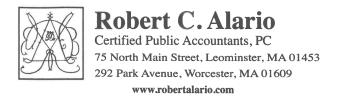
FOR THE YEAR ENDED JUNE 30, 2016 (WITH SUMMARIZED FINANCIAL INFORMATION FOR 2015)

#### COMMUNITY FOUNDATION OF NORTH CENTRAL MASSACHUSETTS, INC.

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Community Foundation of North Central Massachusetts, Inc. Fitchburg, MA

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Community Foundation of North Central Massachusetts, Inc. (the Foundation), which comprises the statement of financial position as of June 30, 2016 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Foundation of North Central Massachusetts, Inc. as of June 30, 2016 and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Summarized Comparative Information**

The summarized comparative financial statements of the Foundation presented herein as of and for the year ended June 30, 2015, were audited by another auditor who expressed an unmodified opinion on those statements on September 11, 2015.

Robert C. Alario, Certified Public Accountants, F.C.

Leominster, MA September 22, 2016

### COMMUNITY FOUNDATION OF NORTH CENTRAL MASSACHUSETTS, INC. STATEMENT OF FINANCIAL POSITION

#### **JUNE 30, 2016**

#### (WITH SUMMARIZED FINANCIAL INFORMATION FOR 2015)

#### **ASSETS**

	2016	2015
CURRENT ASSETS		
Cash Short-Term Investments Pledge Receivable Other Receivables Prepaid Expenses	\$ 727,797 2,537,269 25,672 30,055 14,132	268,994 3,755,016 77,431 29,251 11,759
Total Current Assets	3,334,925	4,142,451
LONG-TERM ASSETS		
Property and Equipment, Net Long-Term Investments	27,435 35,142,758	38,349 <u>35,941,070</u>
Total Long-Term Assets	35,170,193	35,979,419_
TOTAL ASSETS	\$ 38,505,118	\$ 40,121,870
LIABILITIES AND NET ASSETS	3	
CURRENT LIABILITIES  CURRENT LIABILITIES	3	
	\$ 50,247 10,000 4,735,804	\$ 30,422 22,000 4,898,361
CURRENT LIABILITIES  Accounts Payable Grants Payable	\$ 50,247 10,000	22,000
CURRENT LIABILITIES  Accounts Payable Grants Payable Agency Funds and Endowments	\$ 50,247 10,000 4,735,804	22,000 4,898,361
CURRENT LIABILITIES  Accounts Payable Grants Payable Agency Funds and Endowments  Total Current Liabilities	\$ 50,247 10,000 4,735,804	22,000 4,898,361
CURRENT LIABILITIES  Accounts Payable Grants Payable Agency Funds and Endowments  Total Current Liabilities  NET ASSETS  Unrestricted Temporarily Restricted	\$ 50,247 10,000 4,735,804 4,796,051 1,862,530 11,192,688	22,000 4,898,361 4,950,783 1,983,619 13,243,040

See Independent Auditors' Report and Accompanying Notes to Financial Statements.

### COMMUNITY FOUNDATION OF NORTH CENTRAL MASSACHUSETTS, INC. STATEMENT OF ACTIVITIES

### FOR THE YEAR ENDED JUNE 30, 2016 (WITH SUMMARIZED FINANCIAL INFORMATION FOR 2015)

REVENUE AND OTHER SUPPORT	Unrestricted	Temporarily Restricted	Permanently <u>Restricted</u>	2016 <u>Total</u>	2015 <u>Total</u>
Contributions Less: Contributions to Agency Funds	\$ 1,354,222 (1,213,027)	\$ 674,277 	\$ 709,421 	\$ 2,737,920 (1,213,027)	\$ 6,137,992 (560,700)
Net Contributions	141,195	674,277	709,421	1,524,893	5,577,292
Net Unrealized Investment Gains (Losses) Net Realized Investment Gains (Losses) Investment Income Fundraising Events Administrative Fee Revenue Operating Grant Revenue Sponsorships Net Assets Released from Restrictions	(74,986) (377,097) 930,110 161,108 45,893 36,000 14,128	(935,346) - 220,826 - - - -	- - - - - -	(1,010,332) (377,097) 1,150,936 161,108 45,893 36,000 14,128	(2,978,722) 1,553,323 1,261,616 196,453 51,899 52,644 11,738
Satisfaction of Program Restrictions	2,010,109	(2,010,109)			
Total Revenue and Other Support	2,886,460	(2,050,352)	709,421	1,545,529	5,726,243
EXPENSES					
Management and General Fund-Raising Program (Excluding Grants and Donor	173,781 182,493	- -	-	173,781 182,493	144,724 178,567
Directed Distributions)	57,409			57,409	61,461
Total Expenses	413,683			413,683	384,752_
Grants and Donor Directed Distributions Less: Grants to Agency Funds	3,861,520 (1,270,040)	-	-	3,861,520 (1,270,040)	3,330,405 (458,773)
Net Grants and Donor Directed Distributions	2,591,480			2,591,480	2,871,632
Total Expenses and Donor Directed Distributions	3,005,163			3,005,163	3,256,384
RESULTS OF OPERATIONS	(118,703)	(2,050,352)	709,421	(1,459,634)	2,469,859
Loss on Disposition of Asset	(2,386)			(2,386)	
CHANGES IN NET ASSETS	(121,089)	(2,050,352)	709,421	(1,462,020)	2,469,859
NET ASSETS, BEGINNING OF YEAR	1,983,619_	13,243,040_	19,944,428_	35,171,087	32,701,228
NET ASSETS, END OF YEAR	\$ 1,862,530	\$11,192,688	\$20,653,849	\$ 33,709,067	\$35,171,087

# COMMUNITY FOUNDATION OF NORTH CENTRAL MASSACHUSETTS, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2016 (WITH SUMMARIZED FINANCIAL INFORMATION FOR 2015)

EXPENSES	Program Services	Management and General	Fundraising	2016 <u>Total</u>	2015 Total
Donor Directed Distributions Grants	\$ 2,418,745 1,442,775	\$ - -	\$ - -	\$ 2,418,745 	\$1,923,442 1,406,963
Grants and Donor Directed Distributions Less: Grants from Agency Funds	3,861,520 (1,270,040)	-	-	3,861,520 (1,270,040)	3,330,405 (458,773)
Net Grants and Donor Directed Distributions	2,591,480	-	-	2,591,480	2,871,632
Management Fees Accounting and Auditing	41,843	76,650 43,241	130,278	248,771 43,241	247,341 35,600
Design and Marketing	-	43,241	21,259	25,668	21,464
Software Maintenance	6,212	11,782	3,428	21,422	13,637
Legal Fees	-	11,936	_	11,936	1,388
Office Supplies and Postage	1,185	8,771	653	10,609	14,585
Conferences and Training	-	-	10,066	10,066	16,692
Occupancy	2,525	4,700	1,479	8,703	9,408
Insurance	-	4,832	-	4,832	3,842
Travel	907	924	2,013	3,846	3,074
Telephone	1,290	1,185	1,185	3,660	3,912
Dues and Subscriptions	-	3,536	-	3,536	3,959
Printing	855	1,228	472	2,555	3,157
Website	-	-	1,296	1,296	1,641
Miscellaneous		14_		14	510
Total Expenses Before Depreciation	2,646,297	173,208	172,129	2,991,635	3,251,842
Depreciation	2,592	573	10,364	13,528	4,542
TOTAL FUNCTIONAL EXPENSES	\$ 2,648,889	\$ 173,781	\$ 182,493	\$ 3,005,163	\$3,256,384

# COMMUNITY FOUNDATION OF NORTH CENTRAL MASSACHUSETTS, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2016 (WITH SUMMARIZED FINANCIAL INFORMATION FOR 2015)

CASH FLOWS FROM OPERATING ACTIVITIES	2016	<u>2015</u>
Changes in Net Assets Adjustments to Reconcile Changes in Net Assets to Net Cash Used in Operating Activities:	\$ (1,462,020)	\$ 2,469,859
Depreciation Expense Contributions Restricted for Long-Term Investment Interest and Dividends Restricted for Long-Term Investment Unrealized Loss on Investments	13,528 (1,383,698) (603,942) 1,010,332	4,542 (4,712,070) (1,182,154) 2,978,722
Loss on Disposition of Asset (Increase) Decrease in Operating Assets: Pledge Receivable Other Receivables Prepaid Expenses	2,386 51,759 (804) (2,373)	51,227 (3,268) (1,765)
Increase (Decrease) in Operating Liabilities: Accounts Payable Grants Payable Agency Funds and Endowments	19,825 (12,000) (162,557)	551 (109,737) 16,625
Net Cash Used In Operating Activities	(2,529,564)	(487,468)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds From the Sale of Investments Purchase of Investments Expenditures for Property and Equipment	5,052,614 (4,046,887) (5,000)	10,808,079 (16,151,804) (9,303)
Net Cash Provided By (Used In) Investing Activities	1,000,727	(5,353,028)
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts of Contributions Restricted for Long-Term Investment Receipts of Interest and Dividends Restricted for Long-Term Investment	1,383,698 603,942	4,712,070 1,182,154
Net Cash Provided By Financing Activities	1,987,640	5,894,224
NET INCREASE IN CASH	458,803	53,728
CASH, BEGINNING OF YEAR	268,994	215,266
CASH, END OF YEAR	\$ 727,797	\$ 268,994

See Independent Auditors' Report and Accompanying Notes to Financial Statements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Nature of Activities** - The Community Foundation of North Central Massachusetts, Inc. is a not-for-profit corporation organized March 21, 2001. The Foundation is a collection of charitable funds established by various donors to be utilized for the benefit of the overall community needs.

**Method of Accounting** - The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America, and accordingly reflect all significant receivables, payables, and other liabilities.

**Financial Statement Presentation** - The Foundation presents information regarding its financial position and activities according to three classifications of net assets described as follows:

**Unrestricted** - All resources over which the Governing Board has discretionary control. The Governing Board of the Foundation may elect to designate such resources for specific purposes. This designation may be removed at the Board's discretion.

**Temporarily Restricted** - Resources accumulated through donations or grants for specific operating or capital purposes. Such resources will become unrestricted when the requirements of the donor or grantor have been satisfied through expenditure for the specified purpose or program or through the passage of time.

**Permanently Restricted** - Endowment resources accumulated through donations or grants that are to be maintained permanently by the Foundation and are subject to the restriction in perpetuity that the principal be invested. Investment income and appreciation may be either an unrestricted or temporarily restricted resource when earned, determined according to the gift instruments and relevant state law.

As of June 30, 2016 and 2015, the Foundation has unrestricted, temporarily restricted and permanently restricted net assets.

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

**Pledge Receivable** - The Foundation carries its accounts receivable at the amount management expects to collect from outstanding balances. On a periodic basis, the Foundation evaluates pledge receivables and determines an allowance for doubtful accounts based on its past write-offs and collections. There was no allowance recorded for the years ended June 30, 2016 and 2015.

**Property and Equipment** - The Foundation follows the practice of capitalizing as property and equipment expenditures of \$500 or greater. Property and equipment are carried at cost or at fair value as of the date of donation. Depreciation is computed using the straight-line method for financial reporting over the estimated useful life of the asset.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Property and Equipment (Continued)** - At the time of retirement or disposal of property and equipment, the cost and the related accumulated depreciation are deducted from the respective fixed asset and accumulated depreciation accounts and any gain or loss is included in income. Expenditures for maintenance, repairs and minor renewals and replacements are charged to expense when incurred. Improvements and major renewals and replacements are capitalized.

**Contributions, Gifts and Grants** - Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and nature of any donor restrictions. Contributions may include actual gifts or promises to give. Such contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Contribution of assets other than cash are recorded at their fair value on the date of the gift.

Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expires in the reporting period in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction.

The Foundation receives services donated by volunteers in carrying out the Foundations fundraising activities. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under FASB ASC 958-605-25, Contributed Services.

**Functional Allocation of Expenses** - The costs incurred to provide the various programs and other activities of the Foundation have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**Income Taxes** - The Foundation is a not-for-profit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes. Therefore, no provision has been made for federal or state income taxes in the accompanying financial statements. There are no unrecognized tax benefits and tax returns remain subject to examination by major tax jurisdictions for the standard three year statute of limitations.

The Foundation is generally exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income derived from activities unrelated to the Foundation's exempt function is taxable under the Internal Revenue Code. For the years ended June 30, 2016 and 2015, the Foundation had \$284 and \$0, respectively, of unrelated business tax.

**Investments** - Investments in equity securities with readily determinable fair values and all debt securities are recorded at fair value. In accordance with the Foundation's interpretation of relevant laws, gains or losses on investments are reported in the statement of activities as increases or decreases in unrestricted and permanently restricted net assets.

**Cash and Cash Equivalents** - For purposes of the Statement of Cash Flows, the Foundation considers all short-term debt securities purchased with a maturity of three months or less to be cash equivalents.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenses. Accordingly, actual results could differ from those estimates.

#### **NOTE 2 - SHORT-TERM INVESTMENTS**

Short-term investments consist of money market accounts, short-term stock holdings and bond mutual funds.

Short-term investments as of June 30, 2016 consist of the following:

luna 20, 2040		Cost	Fair N	larket Value		nrealized nin(Loss)		
June 30, 2016 Mutual Funds	\$	2,273,587	\$	2,537,269	\$	263,682		
Short-term investments as of June 30, 2015 consist of the following:								
June 30, 2015		Cost	<u>Fair N</u>	larket Value	_	nrealized nin(Loss)		
Mutual Funds	\$	3,761,122	\$	3,755,016	\$	(6,106)		

#### **NOTE 3 - PLEDGE RECEIVABLE**

Unconditional promises to give at June 30, 2016 and 2015 are as follows:

	2016	2015
Receivable in Less Than One Year Receivable in One to Five Years	\$ 17,598 8,467	\$ 36,181 43,075
Total Unconditional Promises to Give Less: Discounts to Net Present Value	 26,065 (393)	 79,256 (1,825)
Net Unconditional Contributions Receivable	\$ 25,672	\$ 77,431

#### NOTE 4 - LONG-TERM INVESTMENTS

Long-term investments in debt and equity securities are carried at fair value when readily determinable.

Long-term investments as of June 30, 2016 consist of the following:

	Cost		Fair	Market Value	iain(Loss)
<u>June 30, 2016</u>					
Mutual Funds	\$	33,718,911	\$	35,142,758	\$ 1,423,847

#### NOTE 4 - LONG-TERM INVESTMENTS (Continued)

Long-term investments as of June 30, 2015 consist of the following:

June 30, 2015		Cost	<u>Fair</u>	Market Value	-	Inrealized Sain(Loss)
Mutual Funds US Government/Municipal Bonds	\$	31,757,381 1,596,552	\$	34,352,424 1,588,646	\$	2,595,043 (7,906)
Total Long-Term Investments	_\$_	33,353,933	\$	35,941,070	_\$_	2,587,137

#### NOTE 5 - FAIR VALUE OF FINANCIAL INSTRUMENTS

The Financial Accounting Standards Board standard on Fair Value Measurements establishes a valuation hierarchy for disclosure of the inputs to valuation used to measure fair value. The following methods and assumptions were used in estimating the fair value disclosures for financial instruments:

**Determination of Fair Value** - the Foundation uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. The fair value of a financial instrument is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value is best determined based on quoted market prices. However, in some instances, there may be no quoted market prices for the Foundation's various financial instruments. In cases where quoted market prices are not available, fair values are based on estimates using present value or other valuation techniques. Those techniques are significantly affected by the assumptions used, including the discount rate and estimates of future cash flows. Accordingly, the fair value estimates may not be realized in an immediate settlement of the instrument.

**Fair Value Hierarchy** - the Foundation groups its financial assets and financial liabilities generally measured at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value.

**Level 1:** Valuation is based on quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

**Level 2:** Valuation is based on observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

**Level 3:** Valuation is based on unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

#### NOTE 5 - FAIR VALUE OF FINANCIAL INSTRUMENTS (Continued)

Fair value assets measured on a recurring basis as of June 30, 2016 are as follows:

	,	Total Fair Value at	Quoted Prices in tive Markets (Level 1)	Significant ner Observable Inputs (Level 2)	Un	ignificant observable Inputs (Level 3)
June 30, 2016						· · · · · · · · · · · · · · · · · · ·
Cash and Cash Equivalents	\$	737,797	\$ 737,797	\$ -	\$	-
Short-Term Investments						
Mutual Funds	\$	2,537,269	\$ 2,537,269	\$ -	\$	-
Long-Term Investments						
Mutual Funds	\$3	35,142,758	\$ 35,142,758	\$ -	\$	-

Fair value assets measured on a recurring basis as of June 30, 2015 are as follows:

		Total Fair Value at	Quoted Prices in tive Markets (Level 1)	Othe	ignificant or Observable Inputs (Level 2)	Unol I	nificant oservable nputs evel 3)
June 30, 2015							
Cash and Cash Equivalents	\$	268,994	\$ 268,994	\$	-	\$	-
Short-Term Investments							
Mutual Funds	\$	3,755,016	\$ 3,755,016	\$	-	\$	-
Long-Term Investments							
Mutual Funds	\$3	34,352,424	\$ 34,352,424	\$	-	\$	-
US Government/							
Municipal Bonds	\$	1,588,646	\$ 1,588,646	\$	-	\$	-

#### **NOTE 6 - PROPERTY AND EQUIPMENT**

Property and equipment consists of the following:

		<u>2016</u>		<u>2015</u>
Computers and Software	Useful Lives 3 - 5 years	\$	56,206	\$ 54,785
Website	5 years		32,200	 32,200
			88,406	86,985
Less: Accumulated Depreciation			(60,971)	 (48,636)
Property and Equipment, Net		\$	27,435	\$ 38,349

Depreciation expense for property and equipment was \$13,528 and \$4,542 for the year ended June 30, 2016 and 2015, respectively.

#### **NOTE 7 - GRANTS PAYABLE**

Grants authorized but unpaid at year end are reported as liabilities in accordance with FASB ASC 605, Revenue Recognition.

	<u>2016</u>		2015	
Grants payable consists of the following:				
Donor Advised Grants Payable	\$ 10,000	\$	22,000	

#### **NOTE 8 - AGENCY FUNDS AND ENDOWMENTS**

Certain funds the Foundation holds and invests for other not-for-profit organizations are treated as a liability on the statement of financial position since the funds are held by the Foundation for investing on the Organization's behalf. The income, expense, realized and unrealized gains and losses are not included in the statement of activities as they are reported in the individual Organization's financial statements. The Foundation received agency fund contributions of \$1,213,027 and \$560,700 and distributed \$1,270,040 and \$458,773 during the years ended June 30, 2016 and 2015, respectively.

#### **NOTE 9 - NET ASSETS**

Temporarily restricted net assets are available for the following purposes:

		<u>2016</u>	<u>2015</u>
Scholarships Funds Available for Donor Recommendations Endowment, Other Youth Environment Education Critical Needs Health	\$	4,057,347 3,928,898 1,018,501 665,652 612,646 432,006 390,438 87,200	\$ 4,264,634 4,404,648 1,608,410 713,123 593,079 520,136 511,479 627,531
Total Temporarily Restricted Net Assets	_\$	11,192,688	\$ 13,243,040
Permanently restricted net assets are restricted to:		<u>2016</u>	<u>2015</u>
Youth Endowment, Other Critical Needs Health Education Environment Scholarships Funds Available for Donor Recommendations	\$	5,635,862 5,556,401 2,101,350 2,146,502 2,080,439 1,607,996 1,364,809 160,490	\$ 5,712,332 5,160,142 2,059,794 2,060,956 2,151,426 1,139,887 1,350,192 309,699
Total Permanently Restricted Net Assets	\$	20,653,849	\$ 19,944,428

#### NOTE 10 - INVESTMENT INCOME

Investment income of \$1,150,936 and \$1,261,616, in the accompanying statement of activities, is net of expenses relating to investment income, including custodial fees and investment advisory fees in the amount of \$73,158 and \$63,471 for the years ended June 30, 2016 and 2015, respectively.

#### **NOTE 11 - ADMINSTRATIVE FEE REVENUE**

The Foundation charges an annual administrative fee to the individual funds, not to exceed 1% of the fund's market value. The fee covers the administrative tasks of managing the collection and distribution of the funds.

#### **NOTE 12 - MANAGEMENT FEE**

The Foundation has a management contract with the United Way of North Central Massachusetts, Inc. to provide administrative services. The contract between the two Organizations includes a Simplified Employee Pension Plan. Under the plan, the Foundation contributes 5% of each eligible employees salary. Effective January 1, 2016, the Foundation changed from a Simplified Employee Pension Plan to a 401(k) Plan (the "Plan") to provide retirement benefits for its employees. As allowed under Section 401(k) of the Internal Revenue Code, the Plan provides for tax-deferred salary contributions for eligible employees. The Plan allows employees to contribute a portion of their annual compensation to the Plan on a pretax basis up to the IRS legal limits. Employer contributions are discretionary, equal to a uniform percentage of salary deferrals determined annually. Expenses related to this plan was \$10,066 and \$11,137 for the years ended June 30, 2016 and 2015, respectively.

#### **NOTE 13 - CONCENTRATION OF CREDIT RISK**

The Foundation maintains cash accounts at a financial institution in Massachusetts, which, at times, may exceed federally insured limits. The Foundation has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash balances.

#### NOTE 14 - RELATED PARTY TRANSACTIONS

The Community Foundation of North Central Massachusetts, Inc. and the United Way of North Central Massachusetts, Inc. share office space, office staff and both Organizations are managed by the same president. The Management Fee for the Community Foundation of North Central Massachusetts, Inc. are reported and paid by the United Way of North Central Massachusetts, Inc. The foundation reimburses for these costs on a monthly basis.

	2016	2015		
Management Fees Common Fees and Other Expenses	\$ 248,771 36,112	\$	247,341 38,256	
	\$ 284,883	\$	285,597	
Accounts payable to the United Way	\$ 28,949	\$	26,869	

#### NOTE 14 - RELATED PARTY TRANSACTIONS (Continued)

The Community Foundation of North Central Massachusetts Supporting Foundation is a related party non-profit foundation that shares officers with the Community Foundation of North Central Massachusetts, Inc. The supporting foundation's primary purpose is to promote charitable giving through the acceptance or real estate and other hard to value assets for the benefit and support of the Community Foundation of North Central Massachusetts, Inc.

#### **NOTE 15 - SUBSEQUENT EVENTS**

In preparing the financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through September 22, 2016, the date the financial statements were available to be issued. The Foundation is not aware of any subsequent events that would require recognition or disclosure in the financial statements.